

**SELECTION OF AGENCY FOR STRUCTURAL DESIGNS & DRAWINGS and  
ESTIMATES FOR “ESTABLISHMENT OF VETERINARY BIOLOGICAL AND  
RESEARCH INSTITUTE(VBRI)**

APRIL, 2022

ANDHRA PRADESH URBAN INFRASTRUCTURE ASSET MANAGEMENT LIMITED, VIJAYAWADA



## **TOR FOR SELECTION OF AGENCY FOR MEP AND FIRE SERVICES DESIGN/VETTING OF COMPLETED DESIGNS**

### **I. Background**

APUIAML is JV company of Government of Andhra Pradesh (GoAP) and is under Municipal Administration & Urban Development department of GoAP.

GoAP envisages to develop as a Model town. In this context, GoAP has approved multiple projects under various sectors such as Water Supply, Sewerage, Storm Water Management, roads, Solid Waste Management, Development of Lakes & Canals, urban design projects etc. APUIAML is an end to end service provider for the entire initiative. APUIAML is now in the process of preparing DPRs and gearing up for issuance of tenders.

### **II. Solicitation**

In this context, it is required to carry appoint an agency for design/ vetting of completed structural designs and preparation of GFCs for Establishment of Veterinary Biological and Research Institute (VBRI), Pulivendula. In this regard, financial quotes are solicited to engage agency to for conduct of agency as tabulated below.

| <b>S.No</b> | <b>Project Name</b>   | <b>Built up area in sft</b> | <b>Scope</b>                              |
|-------------|---|-----------------------------|---|
| 1           | Establishment of Veterinary Biological and Research Centre (VBRI) | 18,826.06                   | Structural Design, Drawings and estimates |



## **TOR FOR SELECTION OF AGENCY FOR MEP AND FIRE SERVICES DESIGN/VETTING OF COMPLETED DESIGNS**

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### **III. Instructions to Agencies**

- a) The quotes provided shall be exclusive of applicable taxes.
- b) The last date for submission of price quote through physical submission or through courier as per the prescribed format is 20.04.2022 by 17:00 HRS to the APUIAML office address as mentioned below.

Division Head – Urban Infra

Andhra Pradesh Urban Infrastructure Asset Management Limited (APUIAML), 4<sup>th</sup> Floor, NTR  
Administrative Block, PNBS, Vijayawada - 520013

- a) The quotes should be submitted on agencies' letterhead duly signed by the competent authority and shall have the following contact information: (i) Contact Person Name (ii) Contact Mobile No (iii) Contact email ID (iv) Contact Address
- b) For further clarifications, the agencies may contact Mr. P. Krishna Chaitanya on 7731830180, [krishna.chaitanya@apurban.in](mailto:krishna.chaitanya@apurban.in)
- c) This document is also available on the website – [www.apurban.com](http://www.apurban.com)



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**ANNEXURE 01**

**KEY TOR FOR THE PROJECT**

| Description   | Details  |
|---|--|
| Location  | Vijayawada   |
| ~Est. Quantity<br>(Indicative)  | 18,826 sq.ft   |
| Proposed Scope  | As under   |
| Deliverables  | <ul style="list-style-type: none"><li>• Structural Designs using STAAD PRO software</li><li>• Preparation of Design Basis Report</li><li>• Preparation and GFC structural drawings</li><li>• Estimates as per AP SOR</li></ul> |
| Proposed Payment Terms  | <ul style="list-style-type: none"><li>• 50% Upon submission of Structural Designs and Drawings</li><li>• 50 % Upon approval of designs by APUIAML/ Client</li></ul>  |
| <i>APUIAML shall facilitate in obtaining any permissions if required.</i> |  |



**TOR FOR SELECTION OF AGENCY FOR MEP AND FIRE SERVICES DESIGN/ VETTING OF COMPLETED DESIGNS**

**Annexure -1**  
**FORMAT FOR FINANCIAL PROPOSAL**

*[On the Letter head of the Firm]*

**Date:**

To  
The Division Head (Urban Infra),  
Andhra Pradesh Urban Infrastructure Asset Management Limited (APUIAML),  
4thFloor, NTR Administrative Block, Pandit Nehru Bus Station,  
Vijayawada-520013, Andhra Pradesh

**Sub: FINANCIAL PROPOSAL FOR PROVIDING CONSULTANCY SERVICES FOR  
“ESTABLISHMENT OF VETEERINARY BIOLOGICAL AND RESEARCH INSTITUTE (VBRI)”**

**Sir:**

For providing consultancy services for the subject assignment, we hereby submit the following Professional Fee quotation to the APUIAML.

We quote our proposal in terms of Lump Sum of the total project execution cost for the projects as

| S.No | Project Name  | Built up area in sft | Scope  | Financial Quote in Rs.. (Excl taxes) |
|------|---|----------------------|--|--------------------------------------|
| 1    | Veterinary Biological and Research Institute (VBRI) | 18,826.06            | Structural Designs and Drawings and estimates for proposed VBRI at AP Carl Pulivendula |                                      |

In figures: \_\_\_\_\_

In words: \_\_\_\_\_

And this is inclusive of transport, printing and stationery and all other expenses except applicable taxes towards



**TOR FOR SELECTION OF AGENCY FOR STRUCTURAL DESIGNS AND DRAWINGS OF PROPOSED VBRI FACILITY AP CARL, PULIVENDULA**

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our Professional fee for the subject assignment to be paid as per payment schedule specified in this TOR.

We shall abide by the above quote, terms and conditions of this TOR, if APUIAML selects us as the Consultant for this particular assignment. We also understand that, in case any difference between the quoted amount in words and figures, the quote in words will be taken as final.

We agree that this offer shall remain valid for a period of one hundred and eighty (180 days) from the Proposal Due Date or such further period as may be mutually agreed upon.

*Yours faithfully,*

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*(Signature of Authorised Signatory)*

*(Name, Title, Address, Date)*

*Note: The financial proposal to be submitted strictly as per the above format. Noncompliance to the above format shall disqualify the firm's proposal*

**NOTE:**

1. Agencies are to submit quotes for one or more survey types suiting their candidature and competencies and mark other fields as 'NA'.
2. The quotes provided shall be exclusive of applicable taxes
3. The quotes should be submitted on agencies' letterhead along with cover letter duly signed by the competent authority and shall have the following contact information: (i) Contact Person Name (ii) Contact Mobile No (iii) Contact email ID (iv) Contact Address



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### **ANNEXURE 02**

#### **GENERAL INSTRUCTIONS TOR**

##### **1. Deduction**

All payments to the agency under the terms of engagement are subject to tax deduction at source under Income Tax Act and any other enactment that may be in force from time to time. The client will also be entitled to deduct from the payment due to any dues payable by the agency to the client. The client shall provide to you within prescribed time limit the appropriate tax deduction certificate evidencing payment of such taxes.

##### **2. Execution of the Assignment**

The agency shall keep the client informed about the progress of work.

##### **3. Ownership of Copyright**

Any deliverable prepared as part of this assignment shall be the intellectual property of the APUIAML. The drawings, specifications, documents and reports, survey formats, filled data sheets etc prepared as instruments of service shall be the property of APUIAML whether the project, for which they are made, is executed or not. APUIAML shall retain copies of the agency's drawings, specifications and other documents for information and use in connection with the projects.

##### **4. Arbitration**

All disputes or difference which may arise between APUIAML and the agency with regard to the meaning or interpretation or things done in pursuance of executed workorder, such disputes and difference shall be resolved mutually and if required and called for the same shall be referred for arbitration, which shall be conducted as per the provisions of the Arbitration and Conciliation Act 1996. Any dispute submitted to arbitration shall be considered by a mutually acceptable sole arbitrator. In case the Parties are unable to agree & decide on a sole arbitrator, then the dispute shall be considered by three arbitrators one to be appointed by APUIAML and one to be appointed by agency and the third arbitrator to be appointed jointly by the arbitrators of the Client and the agency. Each Party shall bear their respective cost to be incurred on the arbitration proceedings. The decision and award of the arbitrator shall be final and binding on the agency and the Client. Place of arbitration shall be Vijayawada, Andhra Pradesh

##### **5. Indemnity**

In case of any dispute, controversy, litigation, public agitation etc. connected with the with the services rendered/ being rendered by agency or arising out of any matter connected with or incidental to the services provided/ or being provided by agency or for any other reason, the agency



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shall indemnify and keep indemnified and hold APUIAML, its employees, authorized representatives, agents harmless from and against all costs, claims, damages, proceedings, liability, including fees paid to legal counsels etc. in this behalf.

### **6. Confidentiality**

The agency shall not disclose to anyone either during carrying out the services or within two years after completion of this assignment, any confidential or proprietary information relating to the Projector the APUIAML's business affairs or operations without the prior written consent of APUIAML.

### **7. General**

APUIAML may make such rules and/ or lay out such procedures as may be deemed necessary for the implementation/ administration of the terms and conditions of your employment as stated in this work order with due intimation to you and the same will be binding on you.